

RECTIFICATION OF TRUST DEED
“SARGODHIAN SPIRIT TRUST”
AN AFFILIATION OF PAF COLLEGE SARGODHA
OLD BOYS ASSOCIATION

The Sargodhian Spirit Trust Deed, made at Islamabad and Registered at No. 2751 on 21st Day of September, 1999 and its duplicate copy pasted in Book 1, Vol. 1078 on pages 147 to 149; is being amended and updated through this revised deed submitted here in after:

The Old Boys' Association (OBA) of PAF Public School Sargodha, in its Annual General Meeting in 1993, resolved to create the Sargodhian Spirit Trust (*a non-profit organization*) with the following aim and objectives:

NAME

The name of the Trust shall be “SARGODHIAN SPIRIT TRUST” (SST)

HEAD OFFICE

The Head Office is presently situated at House No. 309, Ravi Road, G-8/2, Islamabad. Phone No. (051) 228 2424 and 225 1347. Any change in the location of the SST Head Office shall be notified to all concerned and publicized in national English/Urdu newspaper.

MISSION

The motto and mission of the Sargodhian Spirit Trust (SST) is:

أَهْدِنَا الصِّرَاطَ الْمُسْتَقِيمَ

“Show us the right path”

Denoting “Purpose, Path, Guidance”



The **Purpose** of the SST is simple. “To establish at least one school in each of the provinces of Pakistan including Azad Jammu and Kashmir, based on the principles of PAF Public School Sargodha” in order to repay in kind what the nation of Pakistan gave to all Sargodhians through excellent education in PAF Public School Sargodha.

The **Path** towards this purpose is to adopt and enhance the model of PAF Public School Sargodha and replicate it wherever possible, all over Pakistan.

The **Guidance** for this purpose and path rests in all Sargodhians who have achieved major successes in the public and private sectors and in the defence services of Pakistan.

61101-1958782-1

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Endorsement:

Presented for registration this Trust Deed (Sargodhian Spirit Trust) by Air Cdre. (Retd) Ershad Ahsan S/o Shaikh M. Sarfraz Ahsan of Sargodhian Spirit Trust House No. 309, Ravi Road, Sector G-8/2 Islamabad, before me in the office of joint Sub Registrar, District Court, Islamabad on this 26th day of April 2012 and between 19/12/11

EXECUTANT

Air Cdre. (Retd) Ershad Ahsan Sargodhian Spirit Trust NIC. No. 61101-1958782-1



Execution and completion of this Trust Deed has been admitted by the said party who subscribes to and abides by all the condition set forth in the body of this Trust Deed. The Executants are identified by M/S.

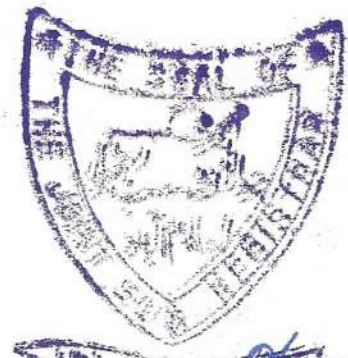
Mr. Syed Hasnain Abbas NIC No. 37402-7178157-1 Mr. Muhammad Nazir Anjum NIC No. 37405-4865504-1

The Witnesses are replied upon.

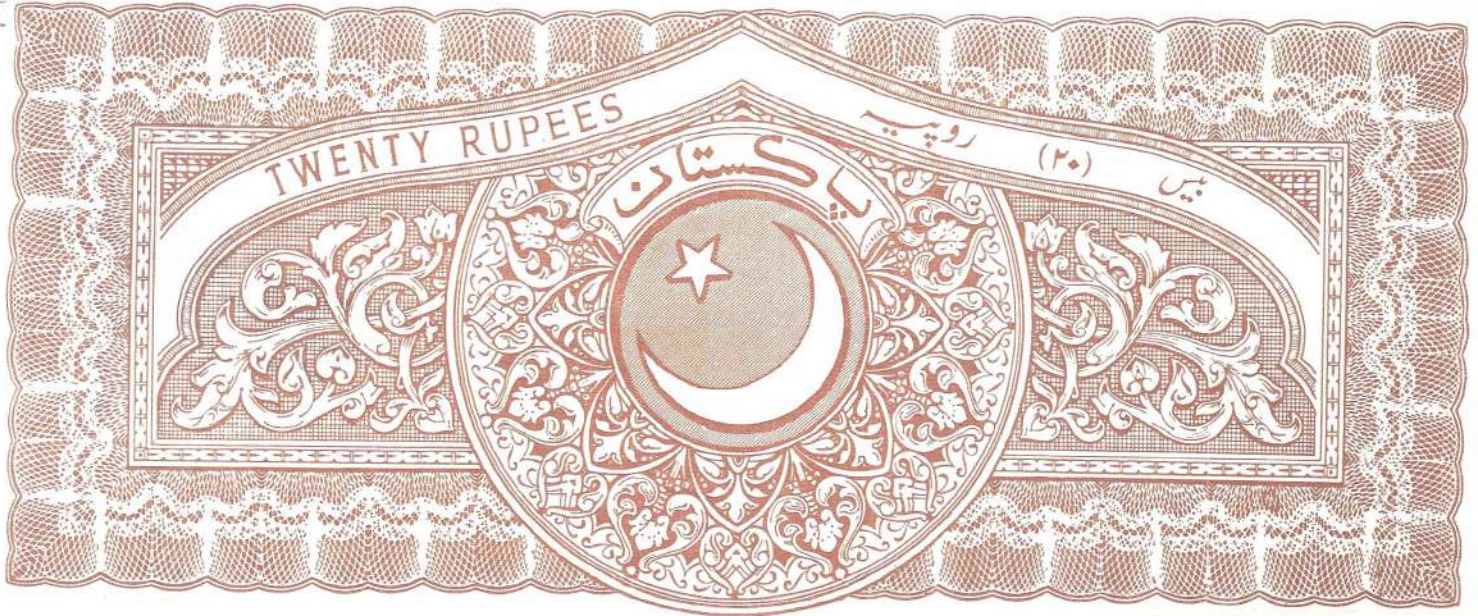
EXECUTANT Ershad Ahsan

Witness No. 1 [Signature]

Witness No. 2 [Signature]



JOINT SUB REGISTRAR ISLAMABAD



VISION

“Aim High” gives a Sargodhian the vision in which he aims at deeds that take him to high achievements for which he has been uniquely educated. As the Sargodhian goes through real life with achievement after achievement, he is more and more convinced that he owes a debt to the Society and Nation, which has made him “Aim High”. Thus is born a spirit of thanksgiving, in which the Sargodhian wants to be the benevolent emissary of his own good fortune onto others who are seeking the opportunity of unique education which will make them “Aim High” to fulfill their destiny. In this way, “SARGODHIAN SPIRIT” is shaped.

This spirit envisages three main elements of benevolence.

- The effective education model of PAF Public School Sargodha.
- The Sargodhian as a custodian of this bounteous education.
- The young minds of Pakistan as recipients of this bounty.

This vision further translates *element one* into the creation of Institutions of Excellence that recreate and replicate the effective education model of PAF Public School Sargodha.

Element two becomes the vehicle through which the above translation with effort, application and drive, is achieved.

Finally, *element three*, the reward of this vision, creates a younger and more vibrant Pakistani who helps to propagate the Sargodhian Spirit.

OBJECTIVES

There are four main objectives of the Sargodhian Spirit Trust.

Objective 1

To provide quality education for producing future leaders. The student population will be drawn from all sections of the society regardless of caste, creed, race, religion or financial standing.

Objective 2

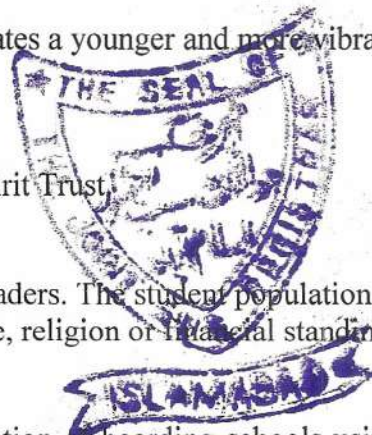
Starting modestly and progressing steadily, the creation of boarding schools using principles based on creativity, liberation of thought, objective curricula, their delivery through modern tools and the imbibement of positive human values. These would be the beacons of light for the young minds of Pakistan who go through these Institutions.

Objective 3

To create and actively work to enhance the SST Fund that has to be used to further the vision and mission of the SST, through objective no.2.

Objective 4

During the last five decades, Sargodhians have played a key role in nation building. The wisdom that has been garnered as such and the experience that has been absorbed will be utilized through SST Public Schools to impart knowledge and vision to all who make use of the Sargodhian Spirit Trust.

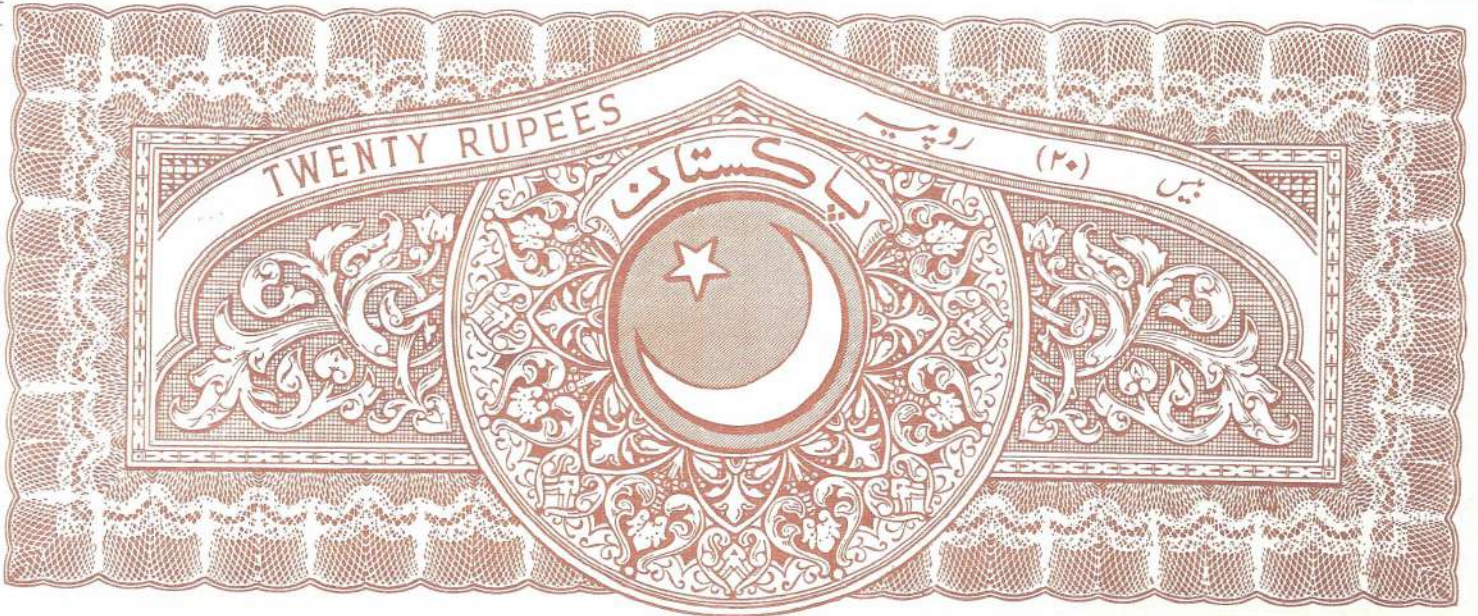


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1. MANAGEMENT

The Trust and its affairs will be managed by a Board of Trustees (BOT) comprising a minimum of eight trustees, including the Chairman.

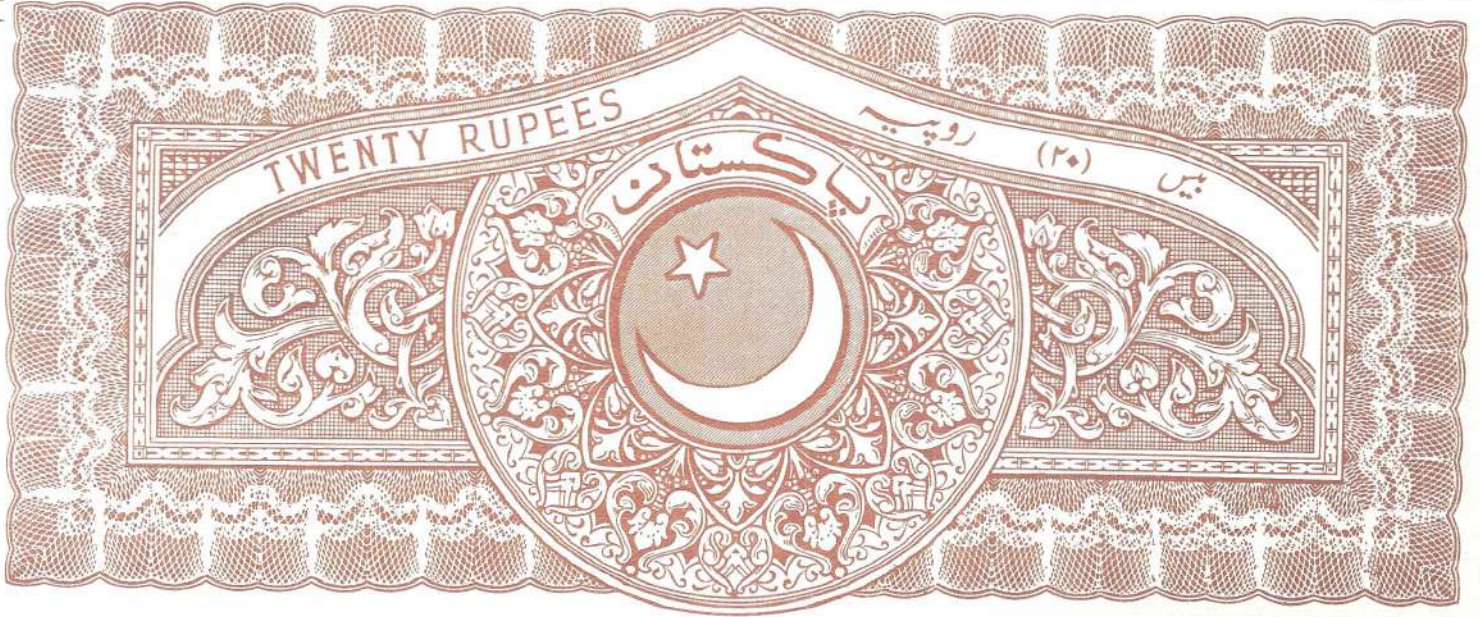
2. BOARD OF TRUSTEES

- (a) The control and management of the Trust shall vest in a Board of Trustees (BOT). The Board shall comprise of eight members, but this number may be exceeded and may be determined by the BOT from time-to-time.
- (b) The BOT shall comprise of the following nominated /elected members:
- President, Sargodha Old Boys' Association
 - Vice President, Sargodha Old Boys' Association, Peshawar Chapter
 - Vice President, Sargodha Old Boys' Association, Islamabad Chapter
 - Vice President, Sargodha Old Boys' Association, Lahore Chapter
 - Vice President, Sargodha Old Boys' Association, Karachi Chapter
 - Vice President, Sargodha Old Boys' Association, USA Chapter
 - Vice President, Sargodha Old Boys' Association, UK Chapter
 - Secretary, Sargodha Old Boys' Association
 - Any Other members of Sargodha Old Boys' Association, elected in a General Body Meeting of Sargodha Old Boys' Association
 - Any member(s) of Sargodha Old Boys' Association nominated by President, Sargodha Old Boys' Association.
 - Any other person(s) nominated by President, Sargodha Old Boys' Association or elected at General Body Meeting of Sargodha Old Boys' Association
- (c) Members of the Board shall, from amongst themselves, elect a Chairman, who shall preside over all the meetings of the BOT. To avoid conflict of interest, office bearers of Sargodha Old Boys Association shall not be eligible for election as Chairman/Vice Chairman, SST.
- (d) Members of the Board shall, from amongst themselves, also elect a Vice Chairman, who shall chair the meetings of the Board in the absence of the Chairman. The Chairman may designate any member of the Board to chair the meeting in case both Chairman and Vice Chairman are unable to participate in a scheduled meeting of the BOT.
- (e) The tenure of office of the members of Board of Trustees shall be three years. They will be eligible for re-election or re-nomination.
- (f) Members of the Board shall have the right to fill in any casual vacancy arising on the Board by death, retirement, resignation, or removal of any member. Such member shall hold office until the expiry of the term of office of the member in whose place he is appointed.

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Trader
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- (g) Notwithstanding any other provision of the rules and regulations, members of the Board may dissolve the Board or dismiss any member(s) of the Board at an extraordinary general meeting by a special resolution passed with at least two-third (2/3 rd) majority of members present and voting.
- (h) All Cheques, Bank Drafts, or any other instrument of indebtedness issued in the name of the Trust shall be signed and endorsed by such officer, employee or employees of the Trust, as shall, from time-to-time, be determined by the Board of Trustees. If necessary, each of these persons may be asked to give a Security Bond as the Board may determine.
- (i) All funds of the Trust, not otherwise employed or invested, shall be deposited , from time-to-time, to the credit of the Trust in such scheduled bank(s) as the Board may designate. For the purpose of such deposit all cheques, drafts or any other orders for the payment of money, which are payable to the Trust, may be endorsed, signed and delivered by such officer of the Trust, or in any other manner as determined by the Board.

3. MEETINGS OF BOARD OF TRUSTEES

- (a) The BOT shall hold such meetings from time-to-time, as may be necessary for the transaction of the business of the Trust and for the furtherance of its objectives.
- (b) A meeting may be called by the Chairman at any time on his own initiative.
- (c) Any four (4) members of the BOT, at any time, by means of a written requisition, may request the Chairman to convene a meeting of the BOT. Such a meeting is to be convened within 14 days, failing which the members of BOT may convene the meeting by themselves by serving a further notice of 14 days on all the trustees.
- (d) The meeting of the BOT shall only be considered in order if the quorum for such a meeting is not less than 4 members or 1/3rd of total members of BOT, whichever is greater.

4. POWERS OF BOARD OF TRUSTEES

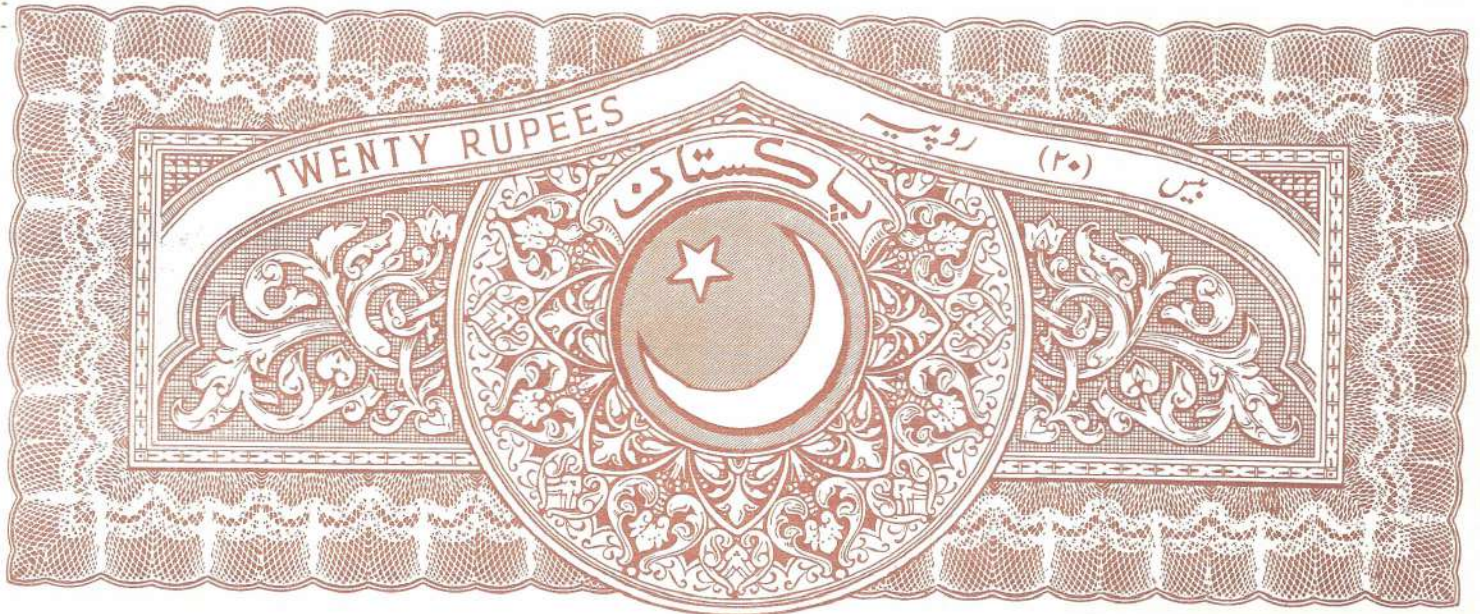
- (a) To delegate the functions and powers of the BOT to Committees thereof:
- (i) Generally to undertake, do and perform all such acts, matters and things as may be desirable or necessary, in the opinion of the BOT, for the accomplishment of the objectives of the Trust.
- (ii) Provided that no such delegation shall, in any manner, derogate the powers of the Trustees to supervise the exercise of the delegated powers and to revoke any such delegation, at any time, as deemed fit by them in their sole discretion.

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- (b) The Board, except as may be otherwise provided in the rules and Regulations, may constitute and appoint Committees for general or specific purposes or authorize any other officer(s), or agent(s) to enter into any Agreement or execute and deliver any contract or any other Instrument in the name and on behalf of the Trust and such Authority may be general or confined to specific purposes.

5. MODE OF EXERCISE OF POWERS OF BOARD OF TRUSTEES

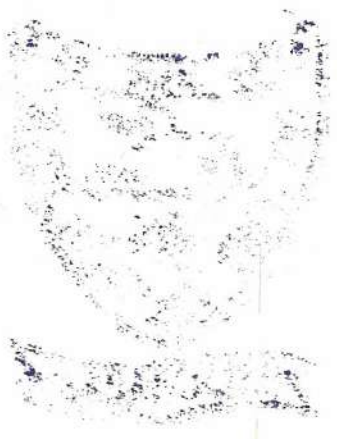
- (a) A majority of votes, with each Trustee exercising one vote and the Chairman having a casting vote, shall determine all decisions of the Board of Trustees, save those for which separate provision is made herein.
- (b) The powers vesting in the trustees shall be exercised by means of resolutions passed by the Board of Trustees in a meeting or by means of circular resolutions.

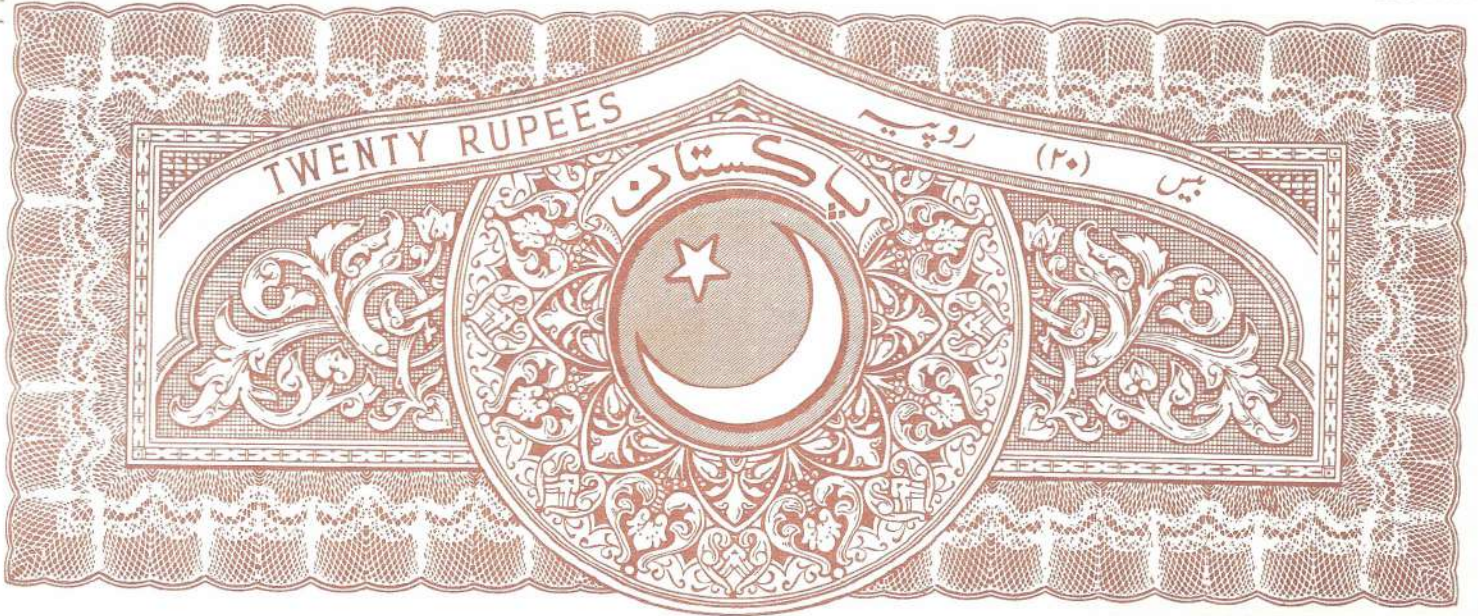
6. GENERAL BODY MEETING OF MEMBERS

- (a) The BOT shall, from time to time arrange meetings of members of the Trust at the registered office of the Trust or at any other place designated in the notice.
- (b) The BOT shall arrange an annual meeting of the members of the Trust in each financial year. Such meeting shall be held, if possible, on or about 31st day of March or on any other date determined by the BOT.
- (c) The Chairman of the BOT shall preside at the meeting of the members of the Trust. In his absence Vice Chairman or nominee of the Chairman shall preside.
- (d) Notice of each annual meeting or a special meeting of members shall be sent at least fourteen (14) days in advance. Notice in each case shall specify the place, day and hour of the meeting and, in case of a Special Meeting, the purpose thereof.
- (e) Decision at the General Body Meeting of members shall be taken by majority votes.
- (f) Chairman will establish an Executive Committee (EC) consisting of 6 appointed members from the BOT. This committee will be headed by the Chief Executive Officer (CEO) who will be appointed by the Chairman. It will normally meet once a week, for monitoring the activities of the Trust and taking decisions for its smooth functioning. The Committee shall be responsible to obtain ~~contract~~ approvals of the decisions taken outside its authorized ambit from the Chairman/BOT.
- (g) The meeting of the EC shall only be considered in order if the quorum for such a meeting is not less than 3 members.
- (h) The meeting of the BOT shall only be considered in order if the quorum for such a meeting is not less than 4 members or 1/3rd of total members of BOT, whichever is greater.

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7. OFFICE BEARERS

The Trust shall have the following office bearers:

- (a) There shall be a Chairman of the Board of Trustees who will nominate an Executive Trustee to be called as Chief Executive Officer (CEO) to run the day to day affairs of the Trust on his behalf and in accordance with the rules and regulations of the Trust.
- (b) The Trust shall have a Secretary, Treasurer/Financial Controller and adequate number of supporting staff for the smooth functioning of the Trust. Their duties shall be to maintain the record of the Trust and perform such other functions as may be assigned by the CEO. Their appointment shall be at the discretion of the CEO. They will be employees of the trust and will be paid adequate salary
- (c) The term of office of all office bearers shall be three years provided that :
 - (i) All office bearers shall be eligible for re-appointment on the expiry of their terms of office.
 - (ii) An office bearer may be removed from office prior to the expiry of his term of office by means of a Resolution passed by the Board of Trustees.
 - (iii) No such removal shall be deemed to have been effective unless it has the support of not less than 2/3rd of the Trustees present and voting.

8. DUTIES OF MEMBERS OF THE EXECUTIVE COMMITTEE (EC) OF THE TRUST

It shall be duty and obligations of the members:-

- (a) To take appropriate steps and measures to put into effect and operation, the provisions herein contained for the attainment of the objects of the Trust.
- (b) To prohibit the transfer of any portion of the money/property/income of the Trust, whether directly or indirectly, by way of dividend, bonus or profit to any of the members of the Trust and or/their relatives.
- (c) To cause proper accounts to be kept and maintained for the Trust, of its assets and liabilities.
- (d) To arrange for an audit of the accounts of the Trust every year by a Firm of Chartered Accountants.
- (e) To utilize the money/properties/income of the Trust exclusively for attaining and promoting the objects thereof .
- (f) To open and maintain the accounts of the Trust in a scheduled Bank.

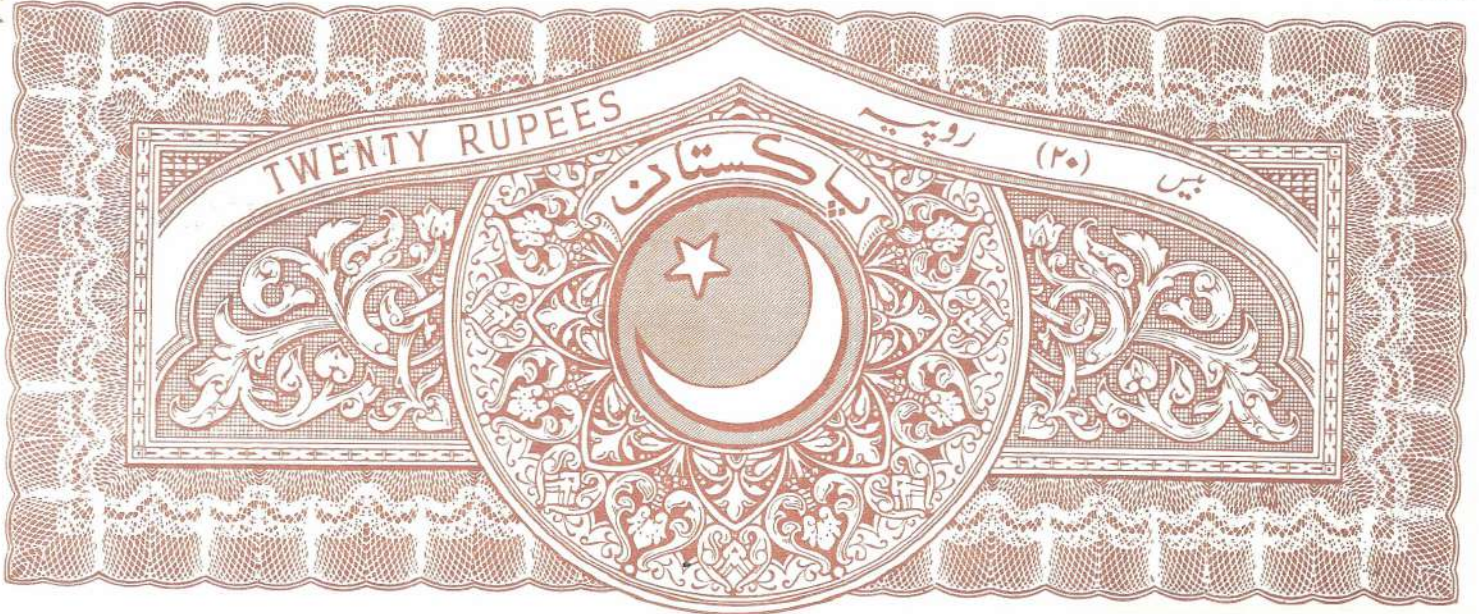


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- (g) To invest the unutilized funds in the Government securities or NIT units.
- (h) To organize Fund Raising functions and negotiate credit line facility from recognized Financial Institution.
- (j) The EC may create a special fund for building educational institutions or a wing thereof and for the repair/maintenance or replacement thereof.
- (k) The EC may set apart a portion of the income towards the creation of a sinking fund or depreciation fund for repairs, maintenance or replacement of the Trust properties.
- (l) To ensure:
- (i) That no salary, remuneration or honorarium, however described, shall be paid to the Trustees or any of them and nor shall any of the funds or assets or properties of the Trust be utilized in furtherance of any business or other activities belonging to the Trustees personally.
- (ii) Provided that the Trustees shall be entitled to be reimbursed for any expenses incurred by them exclusively, for the purposes of the Trust.
- (m) For day to day operations of the Trust, the BOT has authorized the Executive Committee contain of the following:-

1. **Chief Executive Officer**
2. **Trustee, (Member Academic)**
3. **Trustee, (Member Marketing)**
4. **Trustee, (Member Finance)**
5. **Trustee / Member**
6. **Trustee / Member**

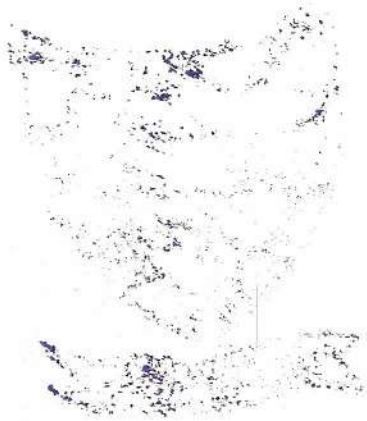
9. DUTIES OF CHIEF EXECUTIVE OFFICER (CEO)

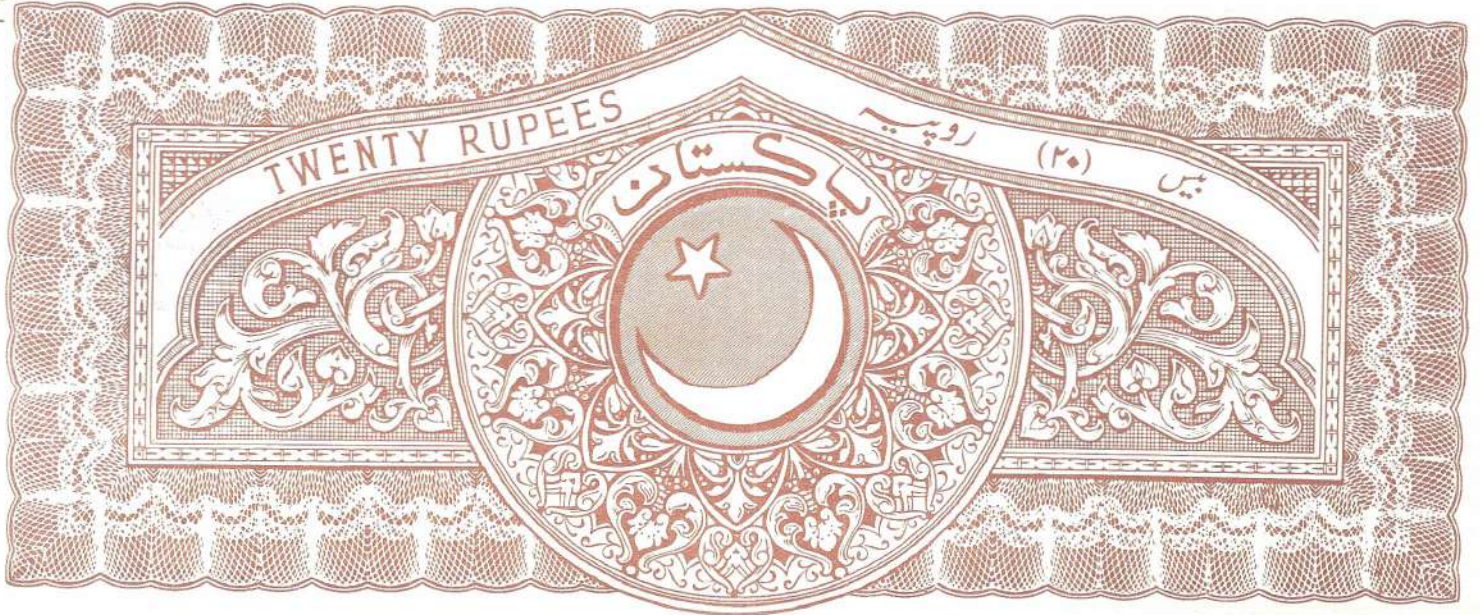
- (a) The Board shall appoint from amongst its member an Executive Trustee of the Trust to be called as CEO on such terms and conditions as the Board of Trustees may determine.
- (b) The Executive Trustee shall be the Chief Executive of the Trust and subject to the general control and supervision of the Board of Trustees, perform such functions as may be assigned to him by the Board of Trustees.



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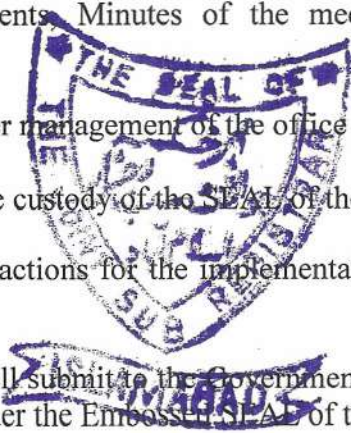




- (c) Subject as aforesaid, the CEO shall be responsible to administer all affairs of the Trust in accordance with the policy and directive of the Board. The CEO shall periodically prepare a plan for the working of the Trust and implement the same, after its approval by the Board.
- (d) The CEO shall record or cause to be recorded in the Books provided for the purpose, all proceedings of the meetings of the Trust as well as the General Body. The CEO shall give all notices in accordance with law and these Rules and Regulations and, shall be the Custodian of the records of the Trust.
- (e) The CEO shall be assisted by a Secretary and a Financial Controller of the Trust and by other staff who may be appointed from time to time to carry out the functions assigned to them. The detailed duties of the Secretary & Financial Controller are as follows:-

10. DUTIES OF THE SECRETARY

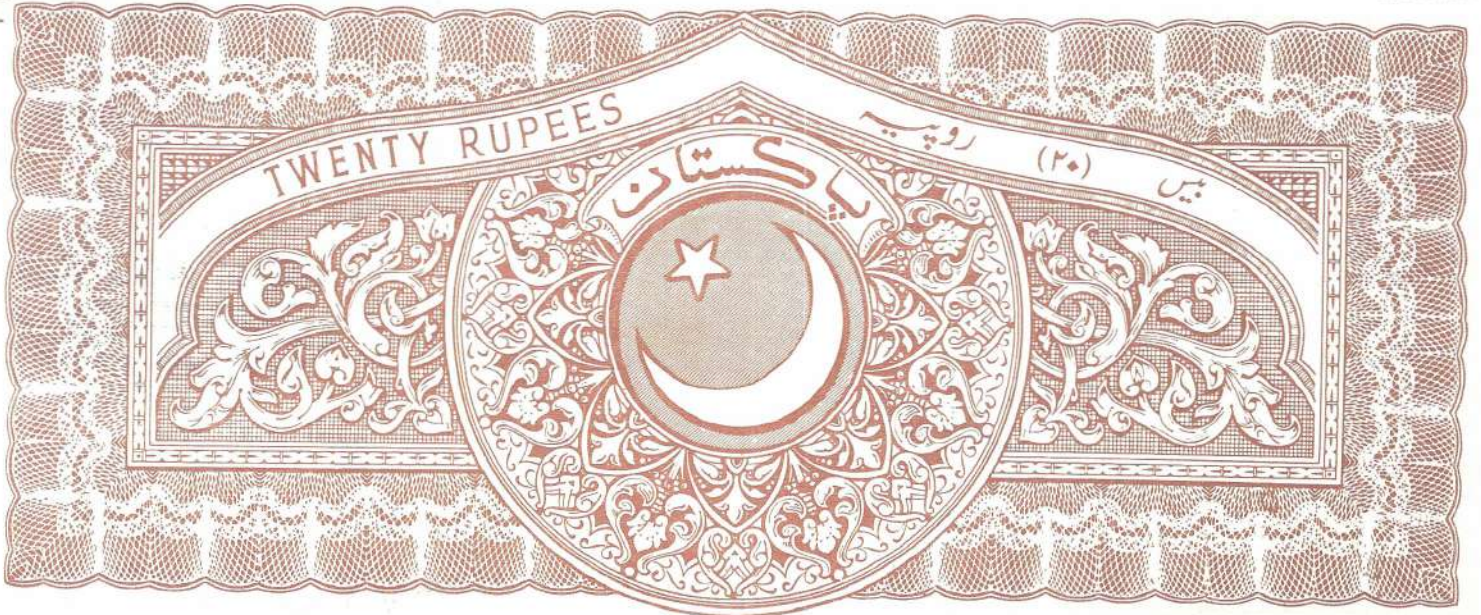
- a. Act as Secretary in all meetings of the Board and the Executive Committee.
- b. Issue an Agenda, after approval by the Chairman, for all meetings.
- c. Record minutes of the meeting and circulate them to all the Trustees, after approval by the Chairman.
- d. Act as custodian of the Trust Deed/Instrument, Byelaws, Books of rules and regulations, Property, Documents, Minutes of the meetings and all related documents.
- e. Shall be responsible for a proper management of the office of the Trust.
- f. Shall be responsible for the safe custody of the SEAL of the Trust.
- g. Shall follow up with required actions for the implementation of all decisions of the Committees and the Board.
- h. On behalf of the Board, He shall submit to the Government agencies any changes in the Trust Deed and BOT under the Embossed SEAL of the Trust
- j. Implement any other Instructions issued by the CEO in conformity with the objects of the Trust.



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11. DUTIES OF THE FINANCIAL CONTROLLER

Develop computerized Financial Management System for SST covering:-

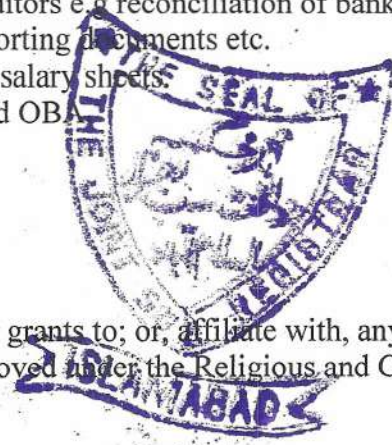
- a. Receipt/Collection of Funds/Contributions.
- b. Maintaining list of contributors/donors.
- c. Release of Funds.
- d. Utilization of funds and their accounts.
- e. Maintenance of records and financial break down by major components of expenses incurred.
- f. Preparation of quarterly statements of funds pledged/raised, received/collected, utilized and outstanding accounts.
- g. Maintain a ledger of funds pledged/raised, collected and ensure follow up of outstanding obligations.
- h. Maintain and follow up on utilization of funds and their accounts.
- j. Recording of Expenses by payees wise ledgers.
- k. Maintain and reconcile bank accounts statements.
- l. Monitor and reconcile procurement and utilization of supplies.
- m. Preparation of payment vouchers and feeding them into computer, against each transaction at Islamabad level.
- n. Maintain Petty cash.
- o. Handle procurement of office supplies and equipment and maintain their ledgers.
- p. Co-ordinate with CBR office regarding tax matters.
- q. Preparation of necessary document for auditors e.g reconciliation of bank account, preparation of ledgers with supporting documents etc.
- r. Writing of cheques and the preparation of salary sheets.
- s. Calculate the pro-rata expenses of SST and OB.
- t. Ensure proper filing of each document.
- u. Any other duty assigned by the CEO.

12. DONATIONS

The Trust shall not make any donations or grants to; or, affiliate with, any other Charitable institution/fund/trust which is not approved under the Religious and Charitable Institution Rules, 1975.

13. UTILIZATION OF INCOME AND PROPERTIES

The Trust shall utilize its income and donations solely towards the promotion of the objects of the Trust and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise, by way of profit or by any other means, to the members of the Trust and/or their relatives.

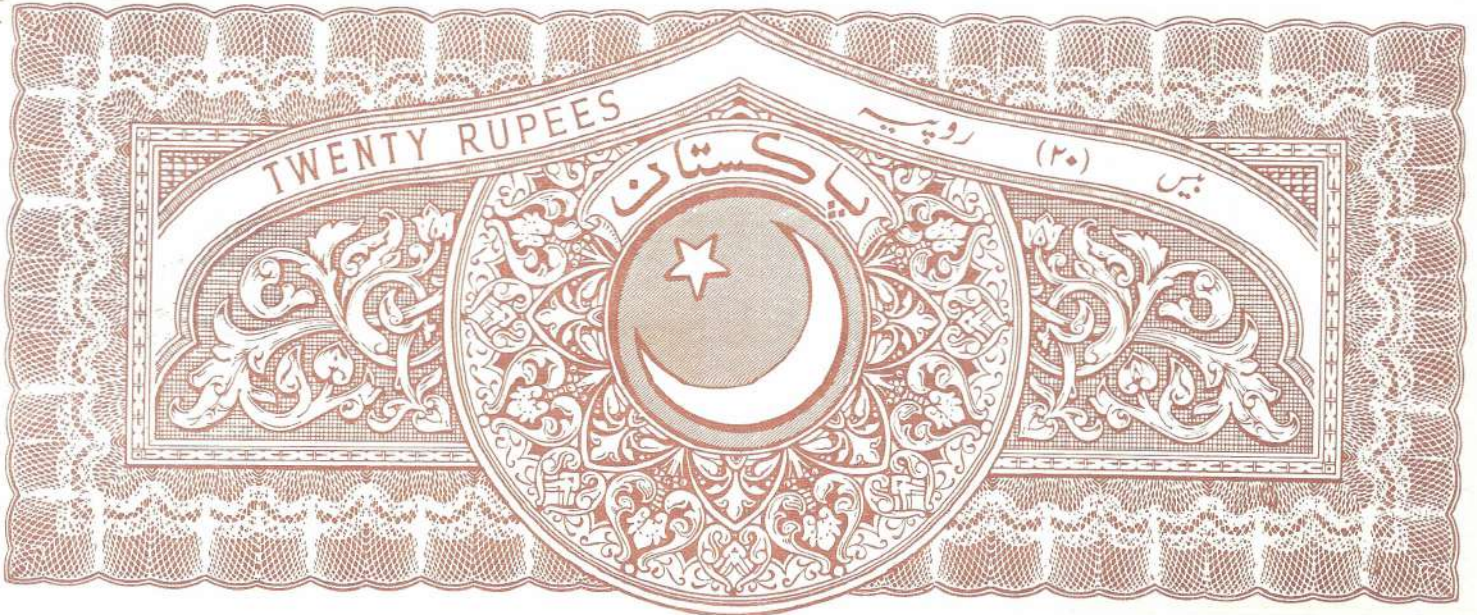


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14. INVESTMENT OF SURPLUS FUNDS

The Trust shall utilize its income and donations received by it during the proceeding year for achieving its aim and objective and any money set apart as "not utilized" shall not exceed twenty five percent of its income or of Rupees 500,000/-, whichever is less. Any amount in excess of the said limits shall be invested in Government Securities or NIT, under intimation to the Regional Commissioner of Income Tax.

15. AUDITORS

The BOT shall appoint a Firm of Chartered Accountants to audit the accounts of the Trust annually. In special circumstances, to be recorded in writing, Members in the Annual General Meeting may appoint a firm of Chartered Accountants as the auditors of the Trust who will audit the books of account. The remuneration of the auditors will be fixed by the members in the same meeting.

16. VALIDITY OF ACTS

All acts bona fides done or taken at any meeting of the Trustees, or by any person acting as a Trustee, shall, notwithstanding the fact that it be subsequently discovered that there was some defect in the appointment of such Trustee, or person acting as aforesaid, or if such person was disqualified to so act; shall be valid as if every such person had been validly appointed and was qualified to be a Trustee. The Trust indemnify such acts.

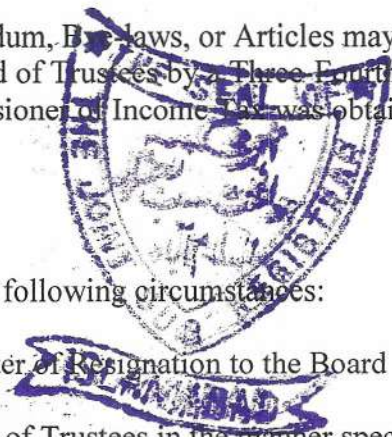
17. AMENDMENTS

Any of the Rules, Regulations, Memorandum, By-laws, or Articles may be amended by adoption of proposals at any meeting of the Board of Trustees by a Three Fourth majority vote, provided prior approval of the Regional Commissioner of Income Tax was obtained in financial matters within his domain.

18. VACATION OF OFFICE OF TRUSTEES

A Trustee shall *Ipsa facto* vacate his office in the following circumstances:

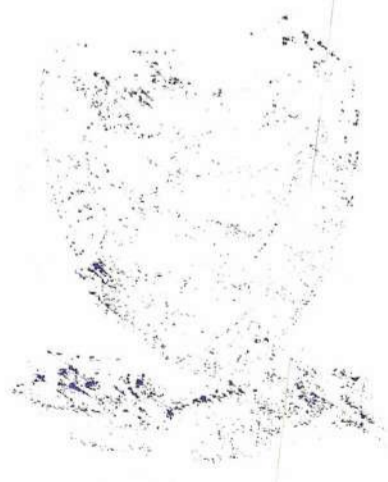
- (a) In the event of this tendering a written letter of Resignation to the Board Trustees.
- (b) If he is removed from office by the Board of Trustees in the manner specified in Article 8C (ii).
- (c) If he is adjudged to be an insolvent by competent Authority.
- (d) If he commits a breach of duties as laid down in Article 7.
- (e) If he has been convicted by a court of Law for an offence involving moral turpitude.

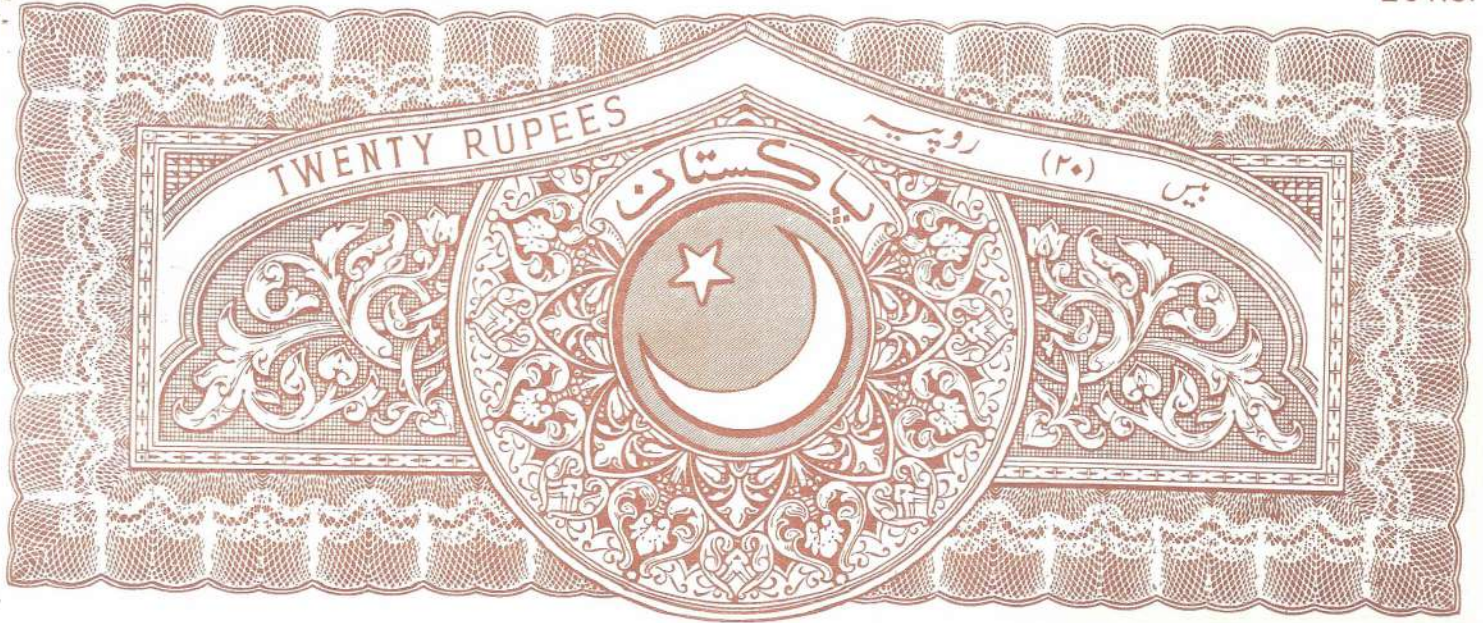


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19. INDEMNITY

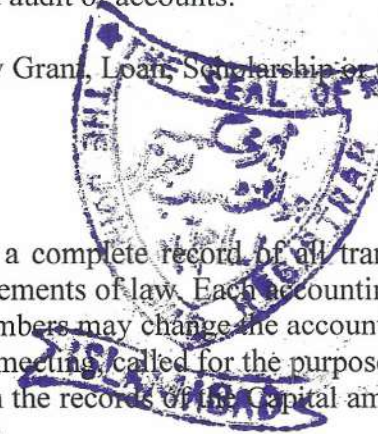
- (a) Each Trustee shall be respectively responsible only for such moneys, securities or other assets as are actually received or disbursed by him and shall not be answerable for the acts or defaults of his co-trustees unless he is a party to the same.
- (b) The Trustee shall not be liable for any loss not attributable to their own dishonesty or to willful commission of any act amounting to breach of trust by them.

20. POWER TO MAKE RULES

- (a) The Trustees may make Rules consistent with the objectives of the Trust for purposes of carrying into effect the provisions of this Deed of Trust.
- (b) In particular, and without prejudice to the generality of the foregoing such Rules may provide for all or any of the following matters namely:-
 - (i) The administration of any Institution owned, operated or managed by the Trust.
 - (i) The appointment and removal of Governing Bodies of any Institution owned, operated or managed by the Trust.
 - (iii) The appointment of any staff members and their terms and conditions of service.
 - (iv) The maintenance of records and audit of accounts.
 - (v) The terms and conditions of any Grant, Loan, Scholarship or other financial Aid given by the Trust.

21. ACCOUNTS

- a) The Executive Trustee shall maintain a complete record of all transactions, assets and liabilities in accordance with the requirements of law. Each accounting year will begin on 1st July and close on 30th June. The members may change the accounting year by majority vote in any Annual General or Special meeting called for the purpose.
- b) The Financial Controller shall maintain the records of the Capital amount invested by the Trust in fungible or non-fungible assets.
- c) The Financial Controller shall prepare a Statement of Capital Accounts "Receipts and Payments" showing surplus or deficit.
- d) The accounts of the Trust shall be audited every year by a Firm of Chartered Accountants.
- e) The books of accounts will be maintained in accordance with the generally accepted accounting principles and may be inspected by the interested members of the public, without any hindrance at all reasonable time.

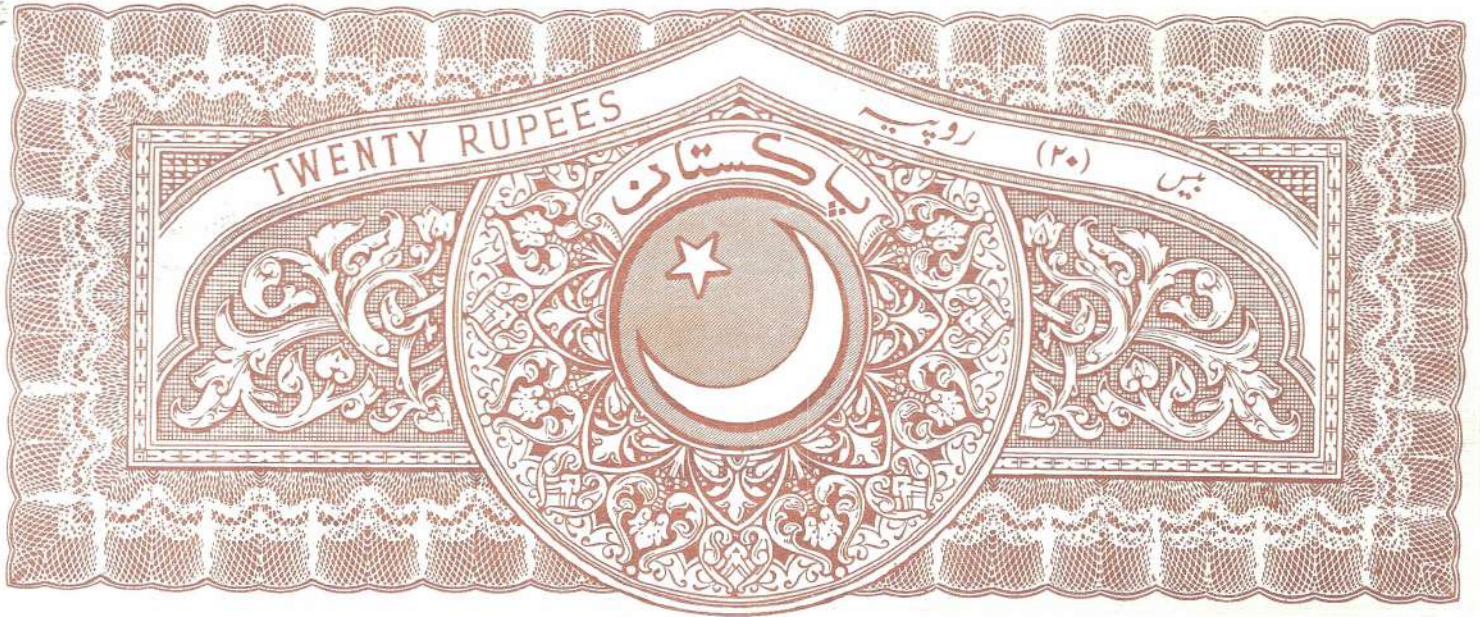


25

20/- $\frac{4114}{25/04/12}$

Aim Badshah
Stamp Vendor
Lic. No. 27/DRA/07
G-10, Islamabad.





22. MINUTES BOOK

- (a) The Trustees shall maintain a "Minutes Book" for all meetings.
- (b) The appointment, resignation and vacation of office by any Trustee shall be duly entered in the Minutes Book.
- (c) The proceedings of all meetings of the Board of Trustees shall be duly entered in the Minutes Book.

23. AMENDMENT OF TRUST DEED

The Trust Deed may be modified by the Board of Trustees in the following manner:-

- (a) By serving 21 days notice by Registered A/D post to each Trustee, of a meeting to amend the Trust Deed.
- (b) By passing a Resolution supported by a majority of 3/4th of the Total number of Trustees.

Provided always that the exclusively educational nature of the Trust shall not be endangered or affected in any manner whatsoever by any amendment, by the Board of Trustees.

24. DISSOLUTION

- a) The Board may amend or dissolve the Trust. For dissolution of the Trust at any time a 2/3 majority of its members shall be required.
- b) In the event of the dissolution of the Trust, the assets of the Trust after meeting all liabilities if any, shall be transferred to another institution to which approval has also been granted by the Federal Board of Revenue (FBR) or the Federal Government and that intimation of such transfer shall be given to the FBR within three months of the dissolution.
- c) That no changes in the Trust deed shall be made without prior approval of the CBR or the Federal Government.

IN WITNESS WHERE OF the Founder has set his respective hands here unto on the -----day of -----2012

WITNESSES

No.1 Syed Hasnain Abbas
CNIC No. 37402-7178157-1

No.2 Muhammad Nazir Anjum
CNIC No. 37405-4865504-1

EXECUTANT

Air (R) Ershad Ahsan
CNIC No. 61101-1958782-1




20/- $\frac{4114}{25/04/12}$

Nam Badshah
Stamp Vendor
Lic No. 271/DRA/07
G-10, Islamabad.

CERTIFICATE

Registered at No. 929 on this 26th day of April 2012 and
its duplicate copy pasted in Additional Book No. 4 Volume No. 994 on
pages 39 to 50

The Executant and the Witnesses have signed in my presence.

REGISTERED AT NO. 929
ON THE 26th DAY OF April 2012
DUPLICATE COPY PASTED IN
ADDITIONAL BOOK NO. 4 VOLUME NO. 994
PAGES 39 TO 50
EXECUTANT AND THE WITNESSES
HAVE SIGNED IN MY PRESENCE

JOINT SUB REGISTRAR
ISLAMABAD

JOINT SUB REGISTRAR
ISLAMABAD

